

RESIDENTIAL

Air Conditioning / Air Source Heat Pump Tune Up Check List

Member Information

Name _____ Date _____

MLEC Account Number _____

Equipment Information

Air Conditioning or Heat Pump Brand _____

Model Number _____ Serial Number _____

EER Rating _____ BTU Rating _____

Age of Unit _____ Contractor _____

- | | |
|--|--|
| <input type="checkbox"/> Check condenser coil | <input type="checkbox"/> Test all controls |
| <input type="checkbox"/> Check coolant level | <input type="checkbox"/> Blow out drain lines |
| <input type="checkbox"/> Check coolant pressure | <input type="checkbox"/> Perform a visual inspection of the entire air conditioning system |
| <input type="checkbox"/> Check indoor filter | <input type="checkbox"/> Educate the homeowner on proper system operation |
| <input type="checkbox"/> Check belt and lube motor (if needed) | |

Important

- Mille Lacs Energy rebates customers \$25 with operating central air conditioners or air source heat pumps over three years of age and that have not been tuned up in the last two years.
- Rebates will be applied directly to the electric bill. Forms must be submitted by **September 30, 2023**.
- Submit completed rebate form (or similar form) signed by both the contractor and the customer must be submitted to:

Attn: Jana Fremling
Mille Lacs Energy Cooperative
PO Box 230
Aitkin, MN 56431

Customer's Signature _____

Contractor's Signature _____