

MILLE LACS ENERGY COOPERATIVE
Aitkin, MN 56431

The regular meeting of the Board of Directors of the Mille Lacs Energy Cooperative was held at its office in Aitkin, Minnesota on April 19, 2019. All board members except Don Appel and Bruce Robinson were present.

Election of officers and the re-organizational meeting was tabled until the May 17, 2019 regular board meeting of Mille Lacs Energy Cooperative Directors due to the absence of two directors.

President Harold Harms called the meeting to order at 9:00 a.m.

All team leaders were present for team reports. Administrative Assistant Debra Chute was also present. Everyone joined in the Pledge of Allegiance.

These minutes being transcribed by or under the direction of Secretary/Treasurer, Barbara Welty, the following proceedings were had: (all action being first duly moved and seconded, and all action taken being upon the unanimous vote of the Board, or without dissenting vote or abstention, unless otherwise stated).

M/S/P to approve Consent Agenda Items – Expense vouchers for the period ending April 19, 2019, minutes of the March 15, 2019 regular board meeting, agenda of the April 19, 2019 regular board meeting and work orders for the month of February 2019 of \$41,030.16.

The team reports for March 2019 and Financial Reports for the month ending February 28, 2019 were reviewed and accepted upon motion.

PRESENTATIONS

Sarah Cron updated the board on the status of the Employee Development Plan.

VOTING

2.1 Recommended Write-offs

M/S/P to approve the recommended electric, long distance, and internet, write-offs for this month in the amount of \$3,374.14.

2.2 Policy Review

M/S/P to approve the following revised policies:

- Policy No. 309B – PC and Communication Resources
- Policy No. 318 – Temporary Light Duty Work/Workers Compensation
- Policy No. 319 – Commercial Driver’s License
- Policy No. 319 Attachment – Return to Work Agreement
- Policy No. 320 – Health Insurance Portability Accountability Act (HIPAA)

- Policy No. 501 – Application for Membership and/or Electric Service
- Policy No. 518B – Rider for Standby Service

New AMI Opt Out Policy was tabled until the May 2019 board meeting.

2.3 Board Activity Reports

GRE – Harold presented the February 2019 Financial Highlights. Harold gave a verbal update on GRE's April board meeting.

GRE Annual Meeting will be held June 5, 2019.

M/S/P to nominate Harold Harms as GRE Director.

M/S/P to nominate Harold Harms as 2019 GRE Delegate and Don Appel as Alternate.

MREA – Barb Welty gave a verbal report on MREA's April board meeting.

April 5 and 12 legislative bulletins were shared.

RUS – No report.

CFC – CFC's semi-annual interest payment was reviewed. \$12,500 was deposited on April 1st.

NRECA – No report.

MAC – No report.

FEDERATED – No report.

NRTC – No report

RESCO – No report.

NISC – No report.

Other – CoBank – Statement of Qualified Patronage Distribution for 2018 was reviewed.

M/S/P to accept the reports.

REPORTS

3.1 Confidential Discussion/Update

Sarah and Harold explained a Confidential Mutual Agreement between GRE and MLEC.

M/S/P to approve Agreement.

Sarah updated the board on confidential issues.

3.2 Loss Control

MREA presented *Speak Up, Listen Up* to all employees and directors on March 27th.

Deanna Soderberg presented *May Day Training and Forklift Training* on April 4th.

The next safety meeting will be presented on May 23rd with MREA doing *Pole Top and Bucket Rescue with Emergency Action Plan Review*.

The monthly Accident and Mileage Report was reviewed. Also reviewed was the 2019 Safety Cross.

3.3 Quarterly Articles/By-Laws Review

The quarterly update included the second third of the By-Laws.

3.4 Mille Lacs Community Trust Update

Per Article XXI of the Trust's By-Laws, the Trust Board's operations and expenditures were reviewed. Pat Scollard, Trust Board President, reported on Operation Round Up at this year's annual meeting.

3.5 Annual Safety Deposit Box Inspection

A list of contents was reviewed of the MLEC Safety Deposit Box at Neighborhood National Bank in Aitkin as of May 8, 2014. Secretary/Treasurer Barb Welty will schedule a date to inventory the Safety Deposit Box contents with Debra Chute, Administrative Assistant.

SCHEDULED MEETINGS

4.1 GRE Annual Meeting, Maple Grove, MN, June 5, 2018, Wednesday
Attending: Harold Harms and Sarah Cron

4.2 CFC Forum, New York City, July 1 – 3, 2019, Monday - Wednesday
Attending: No one

4.3 MREA District 2 Meeting, Sugar Lake Lodge, Cohasset, MN
July 12, 2019, Friday
Attendees will be decided at a future board meeting.

Barb will be attending as MREA Director.

4.4 CoBank Energy Director's Conference, Asheville, North Carolina, July 16 – 16, 2019
Tuesday - Thursday
Attending: No one

4.5 MREA Energy Issues Summit, St. Cloud, July 31 – August 1, 2019
Wednesday – Thursday
Attendees will be decided at a future board meeting.

4.6 Other Meeting Information

- May 17th:
 - David Ranallo, GRE
- June 21st:
 - Alison Deelstra, CFC
- July 19th:
 - Nothing currently

MREA 2019 Board Meeting Dates:

- Tuesday – Wednesday, April 16 – 17
- Tuesday – Wednesday, June 18 – 19
- Tuesday – Wednesday, August 20 – 21
- Tuesday – Wednesday, October 15 – 16
- Tuesday – Wednesday, December 17 - 18

NOTE: If anyone is interested in attending an MREA Board Meeting, please let Deb Chute and Director Barb Welty know so arrangements can be made.

4.7 Board Meeting Dates

- Friday, May 17, 2019
- Friday, June 21, 2019
- Friday, July 19, 2019

M/S/P to approve Friday, July 19, 2019 Board meeting date.

M/S/P to approve director participation at all scheduled meetings.

Meeting adjourned at 11:50 a.m.

Barbara G. Welty, Secretary/Treasurer

Harold Harms, President