

MILLE LACS ENERGY COOPERATIVE
Aitkin, MN 56431

The regular meeting of the Board of Directors of the Mille Lacs Energy Cooperative was held at its office in Aitkin, Minnesota on February 15, 2019. All board members were present.

President Harold Harms called the meeting to order at 9 a.m.

All team leaders were present for their reports. Ann Espeseth, AMR/OMS/DIS Specialist and Administrative Assistant Debra Chute were also present. Everyone joined in the Pledge of Allegiance.

These minutes being transcribed by or under the direction of Secretary/Treasurer, Barbara Welty, the following proceedings were had: (all action being first duly moved and seconded, and all action taken being upon the unanimous vote of the Board, or without dissenting vote or abstention, unless otherwise stated).

M/S/P to approve consent agenda items - expense vouchers for the period ending February 15, 2019, agenda for the February 15, 2019 regular board meeting, minutes of the January 18, 2019 regular board meeting, and work orders for the month of December 2018 of \$262,659.44.

The team reports for January 2019 were reviewed and accepted upon motion. Ann Espeseth presented 2018 SAIDI, SAIFI, and CAIDI Reliability information to the board.

PRESENTATIONS

2018 Year End Presentation

Financial Reports for the year ending December 31, 2018 were presented by Carol Kyar, Accounting and Finance Manager.

VOTING

2.1 Recommended Write-offs

M/S/P to approve the recommended electric, long distance, and internet, write-offs for this month in the amount of \$3,236.61

2.2 Policy Review

M/S/P to approve the following revised policies:

- Policy No. 313 – Health Insurance Plan
- Policy No. 314 – Unpaid Leave of Absences
- Policy No. 315 – After Hours Work for Another Employer
- Policy No. 502 – Line Extensions and Service Rebuilds
- Policy No. 511 – Requests for Relocation of Facilities

2.3 ACTIVITY REPORTS

- GRE – Harold presented the January 2019 GRE and December 2018 Financial Highlights. Harold gave a verbal report from the February Regional GRE Meeting.
- MREA – January 11, 2019 Legislative Bulletin was reviewed.

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- RUS – No report.
- CFC – 2019 CFC Annual Membership Meeting and minutes from 2018 Annual Meeting were reviewed.
- NRECA – NRECA Candidate Bio for Tim Velde was reviewed.
- MAC – No report.
- FEDERATED – No report.
- NRTC – No report
- RESCO – No report.
- NISC – No report.
- Other – CoBank – 2019 Director Election, Request for Director Candidates letter and Director Qualifications were reviewed.

M/S/P to accept the activity reports.

2.4 Banking Authorization Resolution Changes

Resolutions from RUS and CoBank were presented to add Sarah J.W. Cron to our bank accounts.

M/S/P on said resolutions. Resolutions are attached to these minutes.

Deerwood Bank – Lock Box Account

Neighborhood National Bank –

General Fund Account

Capital Credit Account

Flex Spending Account

E-Bill Account

Billing Direct Deposit Account

Safety Deposit Box

Security State Bank – Construction Account

Woodland National Bank (Onamia) – General Account (linemen use this to deposit cash collected in Onamia area)

REPORTS

3.1 Confidential Discussion/Update

Sarah updated the board on confidential issues.

3.2 Loss Control

Deanna Soderberg presented *AWAIR, Blood Borne Pathogens, Right to Know, Emergency Action Plan, Fire Prevention/Response* to all employees on January 29th. MREA presented *Working on URD Lines* on February 4th.

The next safety meeting is scheduled for March 27th with MREA presenting *Speak Up, Listen Up* to all employees.

The monthly Accident and Mileage Report was reviewed.

The 2019 Safety Cross was reviewed.

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3.3 Policy 517 Year End Reporting Requirements

Sarah Cron provided an annual report on MLEC's performance on service quality provisions as required in Policy No. 517.

SCHEDULED MEETINGS

4.1 MREA 2019 Annual Meeting, InterContinental Hotel, St. Paul, MN

February 18 – 20, 2019 Monday – Wednesday

Attending – Harold Harms, Don Appel, Aileen DeMenge, Bill Bernard, Sarah Cron and Shelly DeFoe.

Barb Welty will be attending as MREA Director.

2019 Voting Delegate – Harold Harms Alternate – Don Appel

Second Alternate – Barb Welty

4.2 CoBank Regional Customer Meeting, JW Marriott Mall of America, Minneapolis,

March 25 – 26, 2019, Monday - Tuesday

Attendance: Don Appel, Bill Bernard, Mike Reem, Barb Welty, Sarah Cron, and Carol Kyar.

4.3 NRECA Washington DC Legislative Visit

April 28 – May 1, 2019, Sunday - Wednesday

Attending: No one

4.4 Other Meeting Information:

- March 15th:
 - Annual Audit Report
 - Internal Control Evaluation Report
 - GPS (Global Positioning System) Update if Available

- April 19th:
 - Election of Officers/Reorganization
 - Policy 203 – Annual Safety Deposit Box Inspection
 - Employee Development Plan
 - Annual Board Duties and Responsibilities Review

- May 20th:
 - Nothing at this time

MREA 2019 Board Meeting Dates:

- Monday, February 18, 2019
- Tuesday/Wednesday – April 16 - 17
- Tuesday/Wednesday – June 18 - 19
- Tuesday/Wednesday – August 20 - 21
- Tuesday/Wednesday – October 15 - 16
- Tuesday/Wednesday – December 17 – 18

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NOTE: If anyone is interested in attending an MREA Board Meeting, please let Deb Chute and Director Barb Welty know so arrangements can be made.

4.5 MLEC Annual Meeting, 40 Club Convention Center, Aitkin
April 11, 2019, Thursday, 5:00
Attending: All directors.

4.6 Board Meeting Dates:

- Friday, March 15, 2019
- Friday, April 19, 2019
- Friday, May 17, 2019

Employee Appreciation Dinner, Friday March 22, 2019 at Eddy's, 5:30 p.m.

M/S/P to approve Friday, May 17, 2019 Board meeting date.

M/S/P to approve director participation at all scheduled meetings.

Meeting adjourned at 12:15 p.m.

Barbara G. Welty, Secretary/Treasurer

Harold Harms, President