

MILLE LACS ENERGY COOPERATIVE  
Aitkin, MN 56431

The regular meeting of the Board of Directors of the Mille Lacs Energy Cooperative was held at its office in Aitkin, Minnesota on June 21, 2019. All board members were present.

President Harold Harms called the Board meeting to order at 9:00 a.m.

All team leaders were present for their reports. The Accounting and Finance Team of Accountant Tom Meyer, Payroll/Accounting Specialist Gina McKanna and Staff Accountant Chelsey Fischer, and Executive Assistant Debra Chute were also present. Everyone joined in the Pledge of Allegiance.

These minutes being transcribed by or under the direction of Secretary/Treasurer, Barbara Welty, the following proceedings were had: (all action being first duly moved and seconded, and all action taken being upon the unanimous vote of the Board, or without dissenting vote or abstention, unless otherwise stated).

M/S/P to approve Consent Agenda Items - Expense vouchers for the period ending June 21, 2019; agenda of the June 21, 2019 regular board meeting; minutes of the May 17, 2019 regular board meeting; and work orders for the month of April 2019 of \$59,691.07.

The team reports for the month ending May 2019 and financial reports for the month ending April 30, 2019 were reviewed and accepted upon motion.

#### **CoBank Resolution**

Carol Kyar presented CoBank resolution and incumbency certificate for the Board's approval and signature.

M/S/P to approved resolution. Said resolution is attached to these minutes.

#### **Presentations/Discussions**

##### **MLEC 10-year Financial Forecast**

MLEC's Accounting and Finance Team and Alison Deelstra of CFC presented a 10-year financial forecast.

#### **VOTING**

##### **2.1 Recommended Write-offs**

M/S/P to approve the recommended electric, long distance, and internet, write-offs for this month in the amount of \$2,911.00.

##### **2.2 Policy Review**

M/S/P to approve the following revised policies:

- Policy No. 401 – Collection Procedures
- Policy No. 401A – Guidelines for Denying Customer Request for Additional Services
- Policy No. 402 – Defaulted Check Service Charge
- Policy No. 403 – Adjustments for Billing Inaccuracies

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- Policy No.902 – Energy Thefts and Vandalism
- Policy No. 902A – Vandalized Meters

### 2.3 Board Activity Reports

GRE – Harold presented the May 2019 GRE Board Report and the April 2019 Financial Highlights.

MREA – May 2019 MREA Newsletter was reviewed.

RUS – None

CFC – None

NRECA – A “thank you” letter from NRECA International for MLEC’s \$500 contribution was reviewed.

MAC – None

FEDERATED – None

NRTC – None

RESCO – None

NISC – None

Other – None

M/S/P to accept the activity reports.

### 2.4 Loss Control

MREA presented *Pole Top & Bucket Rescue with Emergency Action Plan Review* on May 23<sup>rd</sup>.

The next safety meeting will be on July 23<sup>rd</sup> with Deanna Soderberg presenting *Dog Bites, Bugs, Poisonous Plants and Heat*.

The remaining 2019 Safety Training schedule was reviewed.

The monthly Accident and Mileage Report was reviewed. Also reviewed was the 2019 Safety Cross.

## SCHEDULED MEETINGS

### 4.1 MREA District 2 Meeting, Sugar Lake Lodge, Cohasset

Friday, July 12, 2019

Attending: Don Appel, Bill Bernard, Aileen DeMenge, Harold Harms, Mike Reem and Bruce Robinson.

Barb Welty will be attending as MREA Director.

Meeting Registration is done.

### 4.2 MREA Energy Issues Summit, July 31 – August 1, 2019, St. Cloud

Wednesday & Thursday

Attending: All directors, Sarah Cron and Shelly DeFoe

Harold Harms is attending the Board Round Table on July 30.

### 4.3 NRECA Legal Seminar, August 12 – 14, 2019, Denver, CO

Attending: Henry Brucker, MLEC Attorney



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Confidential Discussion/Update

Sarah updated the Board on confidential issues.

The Regular Board Meeting adjourned at 1:00 p.m.

The Board met in Executive Session. Executive Session adjourned at 1:25 p.m.

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Barbara G. Welty, Secretary/Treasurer

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Harold Harms, President