

MILLE LACS ENERGY COOPERATIVE
Aitkin, MN 56431

The regular meeting of the Board of Directors of the Mille Lacs Energy Cooperative was held via Zoom on February 18, 2021. All board members were present.

President Harold Harms called the meeting to order at 9 a.m.

All team leaders were present for their reports. Executive Assistant Debra Chute were also present. Everyone joined in the Pledge of Allegiance.

These minutes being transcribed by or under the direction of Secretary/Treasurer, Barbara Welty, the following proceedings have all action being first duly moved and seconded, and all action taken being upon the unanimous vote of the Board, or without dissenting vote or abstention, unless otherwise stated.

M/S/P to approve consent agenda items - expense vouchers for the period ending February 18, 2021; agenda for the February 18, 2021 regular board meeting; minutes of the January 21, 2021 regular board meeting and minutes of the February 9, 2021 special board meeting.

The 2020 year-end financial reports, and team and financial reports for January 2021 were reviewed and accepted upon motion.

A board resolution was presented to authorize Sarah Cron, MLEC CEO, to open new accounts for MLEC at Neighborhood National Bank.

M/S/P on said resolution. Resolution is attached to these minutes.

VOTING

2.1 Recommended Write-offs

M/S/P to approve the recommended electric and internet write-offs for this month in the amount of \$2,403.98.

2.2 Policy Review

M/S/P to approve the following revised policies:

- Policy No. 316 – Drug and Alcohol Policy for All Employees
- Policy No. 318 – Temporary Light Duty Work
- Policy No. 319 – Commercial Driver’s License Policy
- 319 Attachment – Return to Work Agreement
- Policy No. 320 – Health Insurance Portability Accountability Act (HIPPA)

2.3 ACTIVITY REPORTS

- GRE – The January 2021 GRE Board Report submitted by Harold Harms was reviewed.

- MREA – MREA Legislative Bulletins from January 22, January 29 and February 5, 2021 were reviewed.
- RUS – No report.
- CFC – No report
- NRECA – No report
- MAC – No report.
- FEDERATED – No report.
- NRTC – No report
- RESCO – No report.
- NISC – No report.
- Other – None.

M/S/P to accept the activity reports.

REPORTS

3.1 Safety Control

MREA presented *NESC Clearance* on February 2nd.

MLEC employees who drive for the cooperative attended Advanced Driver Training on February 3rd or 10th.

The next safety meeting is scheduled for March 16th with Deanna of PLS conducting *Field Audit*.

The 2021 Safety Meeting schedule was reviewed.

The 2021 Safety Cross was reviewed.

3.2 Policy 517 Year End Reporting Requirements

Sarah Cron provided an annual report on MLEC's performance on service quality provisions as required in Policy No. 517.

SCHEDULED MEETINGS

4.0 NRTC Annual Meeting, February 25, 2021, Online

Mike Reem is MLEC's voting delegate and will attend the annual meeting.

4.1 NRECA Annual Meeting, February 23 – 26, and March 2 – 4, 2021, Online

Harold Harms is registered to attend and is MLEC's voting delegate.

Barb Welty and Aileen DeMenge plan to attend the February 24, 2021 General Session.

4.2 MREA 2020 Annual Meeting, InterContinental Hotel, St. Paul, MN and online Tuesday, March 2, 2021

Barb Welty and Sarah Cron are registered to attend in person.

Harold Harms and Mike Reem are registered to attend online and will come to MLEC office. Aileen DeMenge and Carol Pundt will also attend at the office.

NRECA Director Election at MREA Annual Meeting.

Tim Velde is up for re-election.

M/S/P to approve Barb Welty as MLEC Voting Delegate and Sarah Cron as MLEC Alternate Delegate.

NISC 2021 Annual Meeting, March 11, 2021, Online

Attending: No one

4.3 CoBank Regional Customer Meeting, March 18, 2021, Online

9:00 – 12:30

Attending: No one

4.4 NRECA 2021 Directors Conference, March 23 – 24, 2021, Online

Attending: Aileen DeMenge and possibly one more director.

4.5 GRE Annual Meeting, April 7, 2021, Online

M/S/P to nominate Harold Harms as MLEC's director to serve on GRE's board.

M/S/P to appoint Harold Harms to MLEC's voting delegate to GRE, and Aileen DeMenge as MLEC's Alternate.

4.6 Other Meeting Information:

- March 18th:
 - Review GRE Power Bill
 - NRECA Governance Video or Article
- April 22nd:
 - Annual Audit Report
 - NRECA Governance Videos
- May 27th:
 - Election of Officers/Reorganization
 - Annual Board Duties and Responsibilities Review
 - NRECA Governance Videos

MREA 2021 Board Meeting Dates:

- Monday, March 1
- Tuesday/Wednesday – April 20-21
- Tuesday/Wednesday – June 15-16

- Tuesday/Wednesday – August 17-18
- Tuesday/Wednesday – October 19-20
- Tuesday/Wednesday – December 21-22

NOTE: If anyone is interested in attending an MREA Board Meeting, please let Deb Chute and Director Barb Welty know so arrangements can be made.

4.7 Board Meeting Dates:

- Thursday, March 18, 2021
- Thursday, April 22, 2021
- Thursday, May 27, 2021

M/S/P to approve changing April's board meeting date to Thursday, April 22 and approve Thursday, May 27, 2021 board meeting date.

4.8 MLEC Annual Meeting, Grand Casino Mille Lacs
Thursday, May 6, 2021
Attending: All directors

M/S/P to approve director participation at all scheduled meetings.

Confidential Discussion/Update

CEO Sarah Cron updated the board on confidential issues.

Meeting adjourned at 11:10 a.m.

Barbara G. Welty, Secretary/Treasurer

Harold Harms, President